



**American Mortgage  
Diversity Council\***  
*Where Diverse Groups Share Common Goals.*

## To All Vendor Managers

The American Mortgage Diversity Council (AMDC) was created with the mission to foster an industry that is diverse and inclusive of individuals from all backgrounds and allows equal opportunities for minorities, women, the disabled, veterans, LGBTQ individuals, and those diverse in other areas.

We, the undersigned, are members of the Supply Chain Subcommittee within the AMDC. Our objective is to conduct a "Survey" to determine vendors that may be classified as a diverse business and/or small business enterprise. This "Survey" will be utilized to help further facilitate the need to identify minority, women-, veteran-, LGBTQ -, people with disabilities-, and non-diverse-owned businesses that provide services related to the mortgage industry and supply chain. It is in that capacity that we are currently seeking your participation in the following "Survey".

With your help, the AMDC wish to categorize vendors serving the mortgage industry as follows: (a) diverse-certified, (b) diverse but not certified, and (c) not diverse. To participate, we request that you:

1. Take the attached survey and transfer it onto your own company letterhead
2. Distribute the survey to everyone in your vendor network.
3. When you receive the completed surveys, number them sequentially.
4. Transfer the survey results onto the attached report in the same sequence you numbered the survey, and then send the report to [Supply.Chain@AMDCouncil.com](mailto:Supply.Chain@AMDCouncil.com) (we do not require the completed survey to be returned to us, as it will contain the identity of your vendor and we do not need that level of information).

When the AMDC receives back all the reports, the summation of the data will determine the number of vendors that fall into (a), (b), and (c) buckets, how many within (a) and (b) fall in which diverse categories, how many in (b) were certified before but aren't anymore, and how many would like to be contacted to learn more.

The AMDC will then invite the participating vendor managers to a webinar to discuss the results and where we will set out a program to help you and the vendors in your network to learn more, self-certify, and/or obtain third-party certification through a simplified process.

We look forward to working with you.

**Ed Buckley**, Aspen Grove Solutions, Chairman

**Kiyoshi Hunt**, ZVN Properties, Member

**Joyce Milaszewski**, JGM Property Group, Inc., Member

**Francisco Reyes**, Altisource, Member

**Michael Ruiz**, Fannie Mae, Member

**Victoria Stevenson**, Allied Supply Chain Support & Services, Member

(If you require any additional information or assistance before proceeding, please contact us at [Supply.Chain@AMDCouncil.com](mailto:Supply.Chain@AMDCouncil.com)).

# Survey

Vendor Company name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person for the survey: \_\_\_\_\_

Contact phone number: \_\_\_\_\_ Contact email address: \_\_\_\_\_

**Q1. Based on the Small Business Administration (SBA) guidelines and criteria for a Small Business Enterprise (SBE), is your company: <https://www.sba.gov/document/support--table-size-standards>**

- Small Business
- Small Disadvantaged Business
- Large Business
- Other \_\_\_\_\_

**Q2. Number of Employees?**

**Q3. What type of services does your company provide? Example: realtor, property preservation, mortgage servicing, property tax research, HOA, utilities, title, other.**

**Q4. When does your business' fiscal year end? (If your business revenue is reported within your personal income tax forms, please type "12/31" below.)**

**Q5. Is your business a for-profit that is at least 51% owned by one or more diverse individuals, and whose management and daily business operated by one or more of diverse individuals who owns the firm. (please check all that apply):**

- Women
- Individuals with a physical or mental disability
- Persons of African American, Hispanic, Asian Pacific/Indian, and/or Native American/Alaskan/Hawaiian descent
- Veterans of the U.S. armed forces who have received an honorable discharge
- Service-disabled veterans of the U.S. armed forces (in case of severe disability, spouse or caregiver may control operations)
- Persons who identify as lesbian, gay, bisexual, transgender, or questioning (LGBTQ)
- None of these apply
- I prefer not to respond

**Q6. Have you been certified as a diverse business before, and if so, do you have a valid certificate?**

- I currently have a valid certificate (please include the certificate when returning the survey)
- I was certified before, but I no longer have a valid certificate
- I have never been certified

**Q7. Would you like to have a representative from Vendor Management contact you for additional clarification?**

- Yes
- No